



# DEPARTMENT OF EDUCATION

## Agana Heights Elementary School

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 Acting Principal

### School-Wide Behavior Expectations Matrix

Setting	Be Respectful	Be Responsible	Be Safe
<b>Arrivals &amp; Dismissals</b>	<ul style="list-style-type: none"> <li>✓ Greet friends, faculty, and staff</li> <li>✓ Use helpful and encouraging words</li> <li>✓ Follow all staff directions the first time given</li> </ul>	<ul style="list-style-type: none"> <li>✓ Go directly to designated area</li> <li>✓ Wait patiently</li> </ul>	<ul style="list-style-type: none"> <li>✓ Go directly to designated area</li> <li>✓ Stay on the sidewalk</li> <li>✓ Keep hands/feet and objects to yourself</li> </ul>
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>✓ Use quiet voices</li> <li>✓ Respect privacy of others</li> </ul>	<ul style="list-style-type: none"> <li>✓ Report graffiti, damage, or disturbances to a staff member</li> <li>✓ Use the toilet</li> <li>✓ Flush toilet after use</li> <li>✓ Leave when done</li> </ul>	<ul style="list-style-type: none"> <li>✓ Wash your hands</li> <li>✓ Walk quietly</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>✓ Walk quietly in line</li> <li>✓ Use quiet cafeteria voices</li> <li>✓ Use good table manners</li> </ul>	<ul style="list-style-type: none"> <li>✓ Stay in line</li> <li>✓ Use utensils properly</li> <li>✓ Clean up after yourself</li> <li>✓ Take your tray to the scullery</li> <li>✓ Keep all food in the cafeteria</li> </ul>	<ul style="list-style-type: none"> <li>✓ Clean hands before eating</li> <li>✓ Sit properly while eating</li> <li>✓ Get help when needed</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>✓ Use helpful and encouraging words</li> <li>✓ Use quiet voices</li> <li>✓ Use proper manners</li> </ul>	<ul style="list-style-type: none"> <li>✓ Take all your personal belongings</li> <li>✓ Pick up your trash</li> </ul>	<ul style="list-style-type: none"> <li>✓ Walk</li> <li>✓ Keep hands/feet to self</li> </ul>
<b>Classroom &amp; Library</b>	<ul style="list-style-type: none"> <li>✓ Use helpful and encouraging words</li> <li>✓ Listen</li> <li>✓ Work quietly</li> <li>✓ Take care of property, materials, and tools</li> </ul>	<ul style="list-style-type: none"> <li>✓ Complete your work</li> <li>✓ Put away materials/supplies</li> <li>✓ Do your BEST work</li> </ul>	<ul style="list-style-type: none"> <li>✓ Keep your hands/feet to yourself</li> <li>✓ Know &amp; practice emergency plans</li> </ul>
<b>Playground &amp; Recess</b>	<ul style="list-style-type: none"> <li>✓ Use helpful and encouraging words</li> <li>✓ Take turns on the playground equipment</li> <li>✓ Play fairly</li> </ul>	<ul style="list-style-type: none"> <li>✓ Line up quietly when horn blows</li> <li>✓ Pick up trash and put in proper place</li> <li>✓ Make good decisions</li> </ul>	<ul style="list-style-type: none"> <li>✓ Listen and follow directions</li> <li>✓ Play safely</li> <li>✓ Report dangerous behavior</li> </ul>