



Jon J.P. Fernandez
Superintendent of Education

Guam Department of Education
Agana Heights Elementary School

350 Joseph Cruz Avenue
Agana Heights, Guam 96910
671-477-8040/8340
www.aganaheightselementaryschool.weebly.com



Freda Aarii
Acting Principal

PARENT AND STUDENT HANDBOOK ACKNOWLEDGEMENT

Handbook online at: www.aganaheightselementaryschool.weebly.com

1) Notice of Informed Consent for Student Searches: As a parent or guardian, I have read the policy on Student Searches and Seizures (Board Policy 407 and GDOE SOP# 1200-002) with my child and am aware that the Guam Department of Education conducts Random Searches of its students each month. These searches are guided by Board Policy 407 and are governed by the GDOE SOP# 1200-002 for Student Searches and Seizures. These searches are necessary in order to maintain safe and modern learning environments that are conducive to learning. Searches of lockers, cars, and book bags are part of the Random Search Policy. If there is Reasonable Suspicion to believe that your son/daughter is in possession of articles considered dangerous, violations of the law, or violations of the school rules and regulations, their person may be searched as well. They may be asked to empty their pockets or take off their shoes. **NO STUDENT WILL EVER BE STRIP SEARCHED** during the course of a Random Search or Reasonable Suspicion Search. These searches are meant to protect students from harm and maintain safe and orderly school campuses. Therefore, all students are subject to search at any time while on any campus of the Guam Department of Education.

As a parent or guardian, I have read with my child and we understand that Random Searches and Reasonable Searches are part of the overall safety plan for the Guam Department of Education and that my child is subject to search as provided by Board Policy 407.
_____ (parent/guardian initial)

2) Education Technology Use Policy User Agreement: I have read, understand, and will follow the Education Technology Use Policy (Board Policy 379, when using a computer and other electronic resources owned, leased, or operated by the Guam Department of Education.

I further understand that any violation of the regulations that is illegal, prohibited, immoral and/or unethical may result in disciplinary actions taken, access privileges revoked, and/or appropriate legal action may be initiated.

Education Technology Use Policy Parent/Guardian Agreement: As parent or guardian, I have read the policy on Education Technology Use (Board Policy 379) with my child. I understand that this access is designed for educational purposes. Agana Heights Elementary School has taken reasonable steps to control access to the Internet but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold Agana Heights Elementary School responsible for materials acquired on the network. I hereby give permission for my child to use network resources, including the Internet that are available through the Guam Department of Education.
_____ (parent/guardian initial)

3) Media Release Authorization: I, hereby assign all rights to the still shot photo(s), videotaping, and sound recording made of my child enrolled at Agana School during SY 2020 – 2021 and hereby authorize the reproduction, sale, copyright, exhibition, broadcast and/or distribution of said still shot photo(s), videotape, or audio recording without limitation (ex. Yearbook, Newspaper, or News) to Agana Heights Elementary School for any purpose whatsoever without compensation to me.
_____ (parent/guardian initial)

4) Student Participation in Surveys: I, hereby allow for my child to participate in surveys conducted by or through the school for various programs, school Accreditation, and/or agencies. Information collected will be used for specific reasons as indicated by the particular survey. All information will be kept confidential and only used with the expressed purpose of the survey's intent.
_____ (parent/guardian initial)

5) Cell Phone Disclosure Statement: I, have read, understand and will follow the terms regarding cell phone use on campus. My child and I agree that use of a cell phone on campus requires responsibility and compliance.
_____ (parent/guardian initial)

6) The Family Educational Rights and Privacy Act of 1974 (FERPA) guarantees that the academic records for students over 18 years old cannot be discussed with anyone except the student. Also, the rights under FERPA transfer from the parents to the student, once the student turns 18 years old or enters a postsecondary institution at any age. However, although the rights under FERPA have now transferred to the student, a school may disclose information from an "eligible student's" education records to the parents of the student, without the student's consent, **if the student is a dependent for tax purposes**. Neither the age of the student nor the parent's status as a custodial parent is relevant. If a student is claimed as a dependent by either parent for tax purposes, then either parent may have access under this provision. (34 CFR § 99.31(a)(8).)
_____ (parent/guardian initial)

7) I, hereby, give permission to my child _____, to go off campus to the Agana Heights Mayor's office facilities for school related activities and for emergency evacuation procedures, I relieve the Agana Heights Mayor's office of all liabilities. I also agree to abide by the rules and regulations concerning the community facilities and its operations. This permission will effective for School Year 2020-2021.

8) If you are requesting Agana Heights Elementary School to NOT release student directory information, you must do so in writing addressed and delivered to the school administration by August 25, 2020.
_____ (parent/guardian initial)

I have read and understand the policies and rules of the Agana Heights Elementary School Parent and Student Handbook. I am also aware that by signing the Handbook Acknowledgment, I acknowledge that I have received and agree by the terms and conditions stated in the: 1) Notice of Informed Consent for Student Searches, 2) Education Technology Use Policy Agreement, 3) Media Release Authorization, 4) Student Participation in Surveys, 5) Cell Phone Disclosure Statement, 6) FERPA, 7) Off-campus Authorization, and 8) Release of Directory Information. In addition, as laws, policies, or school needs change, portions of this handbook may be amended during the school year.

Student Name: _____ Student Signature: _____ Date: _____

Parent Name: _____ Parent Signature: _____ Date: _____