



Agana Heights Elementary School

350 Joseph Cruz Avenue
Agana Heights, Guam 96910
671-477-8040/8340

www.aganaheightselementaryschool.weebly.com



Jon J.P. Fernandez
Superintendent of Education

Dr. Jolene Marie P. Cabrera
Acting Principal

Hafa Adai Parents/Guardians,

In preparation of our quarterly check-in (audit) to begin February 22, 2022, we kindly ask parents to drop off student laptop with power chord to the school. Please refer to the Laptop Drop Off Schedule below that will be in place February 21-25, 2022.

In the event parent is unable to drop off laptop February 21-25 or your child is an Online student then please ensure to schedule a remote-validation at <https://sites.google.com/gdoe.net/gdoepmo/home> You may also contact the school at (671) 477-8040 to schedule drop off if you are unable to complete validation remotely.

Once Property Officers validate devices parents will be contacted by school personnel to schedule a pick up date if parent stipulates interest upon drop off.

We sincerely apologize for the late notice and appreciate your partnership.

LAPTOP DROP OFF SCHEDULE ROOM 1					
Note: Parents with more than one (1) child attending AHES may drop off all devices on the date scheduled for your youngest child.					
GRADE	MONDAY 2/21	TUESDAY 2/22	WEDNESDAY 2/23	THURSDAY 2/24	FRIDAY 2/25
K-1 st Grade	8:00 AM – 2:00 PM				
2 nd – 3 rd Grade		8:00 AM – 2:00 PM			
4 th – 5 th Grade			8:00 AM – 2:00 PM		
K – 2 nd Grade				8:00 AM – 2:00 PM	
3 rd – 5 th Grade					8:00 AM – 2:00 PM

Scheduled Drop Off Procedures

- Proceed to Main Office for temperature check
- Office personnel will direct you to Room 1
- We ask that only one (1) parent is present when dropping off device(s).
- Please indicate whether you are interested in picking up device after the audit is complete.